

This information is collected in accordance with the *Business Corporations Act*. It is required to update an Alberta corporation's articles for the purpose of issuing a certificate of amendment. Collection is authorized under s. 33(a) of the *Freedom of Information and Protection of Privacy Act*. Questions about the collection can be directed to Service Alberta Contact Centre staff at cr@gov.ab.ca or 780-427-7013 (toll-free 310-0000 within Alberta).

1. **Name of Corporation**

2. **Corporate Access Number**

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3. **Item _____ of the Articles of the above named corporation are amended in accordance with Section _____ of the *Business Corporations Act* as follows:**

4. **Authorized Representative/Authorized Signing Authority for the Corporation**

Last Name, First Name, Middle Name (optional)

Relationship to Corporation

Telephone Number (optional)

Email Address (optional)

Date of submission (yyyy-mm-dd)

Signature

Articles of Amendment

BUSINESS CORPORATIONS ACT

INSTRUCTIONS

Use this form to collect information to submit to an authorized [Corporate Registry service provider](#). The information will be filed with the Registrar of Corporations in accordance with the *Business Corporations Act*.

- Item 1. Enter the full legal name of the corporation.
- Item 2. The corporate access number **must** be entered. It is printed at the top of the:
- Certificate of Incorporation
 - Certificate of Continuance
 - Certificate of Amalgamation
- Item 3. Amendments must be made in accordance with Sections 29 and 177 of the *Business Corporations Act*.
- Enter the Item number of the articles you are amending in Item 3.
 - Enter the section and subsection of the *Business Corporations Act* under which the amendment is being made.
 - If the amendment will change the name of the corporation;
 - Name of limited corporations must comply with Sections 12 and 15.4 of the Act
 - When the new name is not a number name assigned by the Registrar of Corporations, you must also include an Alberta Corporate Name Report (from the NUANS database) dated not more than 90 days from the date you submit these articles to an authorized Corporate Registry service provider.
 - If the amendment is to convert a limited liability corporation to an unlimited liability corporation, ensure the corporation's name is changed to comply with Section 12 and 15.4 of the Act and that the corporation's Other Rules and Provisions are amended to specifically include the provisions of Section 15.3 of the Act.
 - If the amendment is to convert an unlimited liability corporation to a limited liability corporation, ensure the corporation's name is changed to comply with Section 10 and 12 of the Act and that the corporation's Other Rules and Provisions are amended to remove unlimited liability provisions.
- Item 4.
- Enter the first and last name of the authorized individual. The middle name is optional.
 - Select the appropriate relationship to the corporation.
 - Enter the telephone number of the signing authority.
 - Enter the email address of the signing authority.
 - Enter the date of submission.
 - Ensure the form is signed.

Note: The authorized representative of the corporation must present their identification to the Corporate Registry service provider in order to register this information.