



Public (when completed)

FILL FORM IN ONLY UPPERCASE LETTERS

Business Corporations Act
Section 6

This information is collected, used and may be publicly disclosed in accordance with s. 33(a,c), 39(1)(a,c) and 40(1)(c,e,f) of the Freedom of Information and Protection of Privacy Act, the Business Corporations Act and the Common Business Number Act. It is required for the purpose of issuing a certificate of incorporation and assigning a Canada Revenue Agency business number to the corporation. Questions can be directed to the Service Alberta Contact Centre at cr@gov.ab.ca or 780-427-7013 (toll-free 310-0000 within Alberta).

1. Name of Corporation

[Empty text box for Name of Corporation]

2. Your full share structure OR We will insert ours (Schedule A) if you do not have your own:

Please submit your share structure in a word document if it exceeds the text limit

[Empty text box for share structure]

3. Restrictions on share transfers (if any):

[Empty text box for share transfer restrictions]

4. Number, or minimum and maximum number, of directors that the corporation may have: Generally Min is 1, Max is 15

[Empty text box for number of directors]

5. If the corporation is restricted FROM carrying on a certain business, or restricted TO carrying on a certain business, specify the restriction(s):

[Empty text box for business restrictions]

6. Other rules or provisions (if any). We will insert ours (schedule B) if you do not have your own:

Please submit other rules or provisions in a word document if it exceeds the text limit

[Empty text box for other rules or provisions]

7. Authorized Representative/Authorized Signing Authority for the Corporation

Form with fields for Last Name, First Name, Middle Name, Relationship to Corporation, Email Address, Phone Number, Date of Submission yyyy-mm-dd, and Signature. Includes note: *NO ELECTRONIC SIGNATURES ACCEPTED*

Articles of Incorporation

Business Corporations Act

INSTRUCTIONS

Use this form to collect information to submit to an authorized [Corporate Registry service provider](#). The information will be filed with the Registrar of Corporations in accordance with the *Business Corporations Act*.

- Item 1. Enter the proposed corporation name.
- Names of limited corporations must comply with Sections 10 and 12 of the *Business Corporations Act*.
 - Names of unlimited liability corporations must comply with Sections 12 and 15.4 of the Act.
- Item 2. Enter the details required by Section 6 (1) (b) of the Act, including details of the rights, privileges, restrictions and conditions attached to each class of shares. All shares must be without nominal or par value and must comply with the provisions of Part 5 of the Act.
- Item 3. If restrictions are to be placed on the right to transfer shares of the corporation, enter a statement to this effect and give the nature of such restrictions. If transfer will NOT be restricted, enter "NONE".
- Item 4. Enter the number of directors, or a minimum and a maximum number of directors.
- Item 5. If restrictions are to be placed on the business a corporation may carry on, enter the restrictions and indicate whether they are restricted FROM carrying on business or restricted TO carrying on the particular business. If there are no such restrictions, enter "NONE".
- Item 6. Enter any rules or provisions permitted by the Act or Regulations to be set out in the by-laws of the corporation that are to form part of the Articles, including any pre-emptive rights or cumulative voting provisions.
- If there are no rules or provisions, enter "NONE".
 - If the corporation will be an unlimited liability corporation, ensure the exact unlimited liability provisions of Section 15.3 of the Act are included in this section.
- Item 7.
- Enter the first and last name of the authorized individual. The middle name is optional.
 - Select the appropriate relationship to the corporation.
 - Enter the telephone number of the signing authority.
 - Enter the email address of the signing authority.
 - Enter the date of submission.
 - Ensure the form is signed.

These articles must be submitted with the following:

- Notice of Address.
- Notice of Directors.
- An [Alberta Name Search Report \(NUANS Report\)](#), dated not more than 90 days from the date the Articles of Incorporation are submitted to your authorized service provider.
 - The Alberta Name Search Report is not required when the corporation will have a number name assigned by the Registrar of Corporations.
- When the information in any of Items 2-6 exceeds 200 characters/spaces, your service provider may require the information for each item to be submitted as a separate electronic text (.txt) document. Each text document must be clearly identified as a schedule or attachment for one specific item in the Articles.

Business Number

Corporate Registry will apply to the Canada Revenue Agency for a business number on behalf of the corporation. The business number will be emailed to the corporation within seven to ten days of incorporation.

The corporation may use either its corporate access number or its business number to submit future updates to Corporate Registry.

Note: The authorized representative of the corporation must present their identification to the Corporate Registry service provider in order to register this information.